



New Jersey Department of Children and Families Policy Manual

Manual:	CP&P	Child Protection and Permanency	Effective Date:
Volume:	IV	Out of Home Placement	
Chapter:	B	Resource Care	1-5-2009
Subchapter:	3	Resource Parent Training	
Issuance:	500	Reimbursement for Training Expenses	

Reimbursement for Training Expenses 1-5-2009

The resource parent applicant may file for reimbursement for transportation, parking and child care costs related to attending pre-service training sessions training. The resource parent applicant may file for reimbursement after completing the entire pre-service training program. (N.J.A.C. 10:122B-5.2(b))

Resource parent applicants are reimbursed for the following expenses:

- “Car mileage at \$.31 per mile for travel to and from the training site
- The cost of bus or train fare, with a receipt
- The cost of a taxi, if no other means of transportation is available, with a receipt
- The cost of parking and tolls, with a receipt.” (N.J.A.C. 10:122B-5.2(c))

A resource parent applicant is reimbursed for child care services at a flat fee of \$8.00 per hour, per family.

A resource parent who has completed in-service training may file for reimbursement for transportation, parking and child care costs in the same way as noted above.

A resource parent or adoptive parent co-trainer may also file for reimbursement of the same expenses related to co-training as well as the training for trainers program. File for reimbursement by completing a PV 6/93, State of New Jersey Payment Voucher (Vendor Invoice).